

Wolfhampcote Parish Council Annual Meeting Minutes
Flecknoe Village Hall – 20th May 2019

1	<p>Present: John Lee Andrew Brown Jim Conning Helen King</p> <p>County Councillor Howard Roberts</p> <p>Clerk – Claire McGregor</p>	<p>Apologies: Borough Councillor Emma Crane</p>	
2	<p>Election of Officers Declarations of Acceptance were signed by all elected Councillors except JL who was absent. Chairman - AK nominated by HK and seconded by JC. No other nominations. AK to be Chairman for next twelve months Financial Officer – AK nominated JL and seconded by AB. JL to stand as Finance Officer for twelve months.</p>		JL
3	<p>Declaration of Interest Declaration of any Disclosable Interest or Other Interest - None</p>		
4	<p>Minutes of the Last Annual Meeting Minutes of Annual Meeting on 24th May 2018 were agreed and signed by AK.</p>		
5	<p>Matters Arising Following advice from WALC the Annual Parish Meeting will be part of the normal Parish Council Meeting each year.</p>		
6	<p>Chairman's Review AK thanked fellow Councillors for last year – Di Weaver and Jim Bentley. AK thanked JL acting as Finance Officer and Andrew Grant for auditing the accounts. AK introduced County Cllr Roberts and Cllr Crane to new Councillors. AK mentioned various planning applications received over the last year within the Parish. She also thanked Rugby Council's Works Services Unit for their assistance with regard to the litter pick. Following discussions with the County Council improvements had taken place to various drains Vicarage Road/Bush Hill /Red Roof. Consultation is underway for the Unclassified road at Sawbridge and County Council looking into legal status. The Parish Council supported events in the village namely Bonfire Night and Produce Show. AK thanked Jane Lee and the Village Hall Committee for their work with the Village hall and wanted to continue to encourage use of hall as a valuable Parish asset. AK raised the issue of the Parish Council's continued upkeep of the Defibrillator and maintenance of the Allotments AK thanked CM for work as Clerk AK said that she wanted to plan for changes to bring the Parish Council up to date, ie dropbox, wifi for Village Hall</p>		
7	<p>Financial Review Draft Accounts were reviewed and agreed although JC raised concern about the amount paid for water for the allotments. This will be raised with JL JC asked if there was a meter – to check with Severn Trent. JC to look into water prices and pass to JL</p>		JL/JC

8	<p>Village Hall Committee Review</p> <p>The Committee reviewed the Village Hall Accounts. Richard Seago updated the Parish Council and commented that they had received some good hires and had a healthy financial year. JC asked if it would continue and RS was optimistic. It was commented that Insurances had gone up. A shed and a new gas stand had been purchased. There was now a cleaning rota and Mark Jervis was carrying out weeding around the carpark. Thanks were given to the Village Hall Committee. The Parish Council are keen to look at improving facilities and are willing to assist with contributions.</p>	
9	<p>Appointment of Members to Committees, Working Groups and Outside bodies</p> <p>AK commented that we should have Councillors responsible for various areas to assist in the workload. Village Hall Committee – Jim Conning agreed he would be Representative. Richard Seago told him there would be a meeting every couple of months. Allotments – AK volunteered John Lee and Andrew Brown seconded the motion. Footpaths – HK. Highways – AK and AB to work together. Defibrillator – CM and AK to organise weekly checks. An estimate for the electricity usage at Sawbridge needs to be made.</p>	AK
10	<p>Programme of Meetings</p> <p>Council Meetings and AM meeting dates for 2019/2020 were agreed. 4th July 2019/5th September 2019/7th November 2019/9th January 2020 – this is the second Thursday in the month due to the New Year holiday/5th March 2020/AM-21st May 2020</p>	
11	<p>Public Issues</p> <p>Road at Sawbridge is sinking into the railway. CM to speak to Highways Payment to Clerk – AK asked CM to speak to WALC regarding this.</p>	CM CM
12	<p>Parish Events</p> <p>Flecknoe Produce Show – Risk Assessment was shown to Committee.- to be agreed at next meeting. CM to forward copy to all Councillors</p>	CM
13	<p>MINUTES OF PARISH COUNCIL MEETING</p> <p>Minutes of 7th March 2019 were agreed and signed</p>	
14	<p>MATTERS ARISING</p> <p>Hilary Calow from Flecknoe Fields House asked about Fibre Broadband in the area. AK stated that fibre broadband may not become available in that area but AK to send details of a company that may be able to assist. Dog mess doesn't appear to be an issue currently. Discussion held regarding buses and AB to put pressure on Princethorpe College as some of the buses service that School. JC asked if we could make road stronger and ask Highways to look at standard of road. Letter to be sent to Highways and again to Coach company and Howard Roberts to be copied in. Community Responder - Linda Belgrove to be asked to next meeting. Borough Councillor Tony Gillias who is the Rural Champion to attend next meeting. Fire Station at Thurlaston – Put on Noticeboard and email to DW. DW asked to attend Mayors Parlour due to being on Parish Council for a number of years and assisting with the Litter Pick since its inception.</p>	AK AB CM AK JL/CM CM

15	<p>COUNTY COUNCILLOR ROBERTS UPDATE</p> <p>Told committee that he was the Portfolio holder for Environment and Public Realm which covers street cleaning/refuse.</p> <p>Informed Committee that due to climate change legislation verges will not be cut as often.</p> <p>County Council finances are good so any pot holes should be requested to be filled and footpaths maintained if needed.</p> <p>He also said that there is lots of training available for defibrillator/first aid – contact Locality Officer in Rugby Town Hall.</p> <p>Councils grant is open again – to discuss at next meeting</p> <p>Countywide initiative of Rural Crime</p>	CM						
16	<p>PLANNING MATTERS</p> <p>Speak to Councillor Crane regarding planning of Bush Hill Lane and let her know the comments made by Parish Council as below.</p> <table border="1" data-bbox="146 618 1315 1021"> <thead> <tr> <th data-bbox="146 618 351 685">Planning Address</th> <th data-bbox="351 618 794 685">Planning Details</th> <th data-bbox="794 618 1315 685">Status</th> </tr> </thead> <tbody> <tr> <td data-bbox="146 685 351 1021"> <p>R19/0800 Bush Hill Farm, Bush Hill Lane</p> </td> <td data-bbox="351 685 794 1021"> <p>Planning for 6 houses</p> </td> <td data-bbox="794 685 1315 1021"> <p>This planning application was discussed and it was agreed that the following comments would be made: Concerns regarding potential drainage and surface water issues</p> <p>Concerns regarding impact on Highways ie bend opposite house named CoverPoint</p> <p>Executive Homes – Why not affordable houses/smaller homes</p> </td> </tr> </tbody> </table>	Planning Address	Planning Details	Status	<p>R19/0800 Bush Hill Farm, Bush Hill Lane</p>	<p>Planning for 6 houses</p>	<p>This planning application was discussed and it was agreed that the following comments would be made: Concerns regarding potential drainage and surface water issues</p> <p>Concerns regarding impact on Highways ie bend opposite house named CoverPoint</p> <p>Executive Homes – Why not affordable houses/smaller homes</p>	CM
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17	<p>ENVIRONMENT</p> <p>CM read update from Highways regarding the speed limit around the village. Speak to local policeman.</p> <p>Street lights – AK gave quotation details for the lights around the village to be replaced. Will seek advice with JL for next meeting.</p> <p>Unclassified Roads – No news</p> <p>Verges – Cutting and Spraying. HK saw them spraying but this is not necessary. This is organised by the County Council.</p> <p>Cutting of Sawbridge Green and Dark Lane – AK to approach Steve Wagstaff to mow Sawbridge and Doug Hargrave for Dark Lane</p> <p>Churchyard Mowing. Donation to church for cutting Offer £150.00</p> <p>Litter Pick – Successful – DW to go to Mayors Parlour</p> <p>Dog Mess around Parish Council – look into dog poo bins cost wise.</p>	<p>AK</p> <p>AK</p> <p>AK</p> <p>JL</p> <p>CM</p>						
18	<p>FINANCE</p> <p>JL absent – to be discussed at next meeting</p>							
19	<p>CORRESPONDENCE</p> <p>Agreed that WALC subscription of £104.00 to be paid.</p> <p>Community Funding for Village Halls – passed to Village Hall Committee but may not be worth applying for.</p>	CM						
20	<p>PARISH COUNCIL ADMINISTRATION</p> <p>Parish Council Calendar – Google Calendar</p> <p>Website – Contact Laura Seago. To suggest to Phil Jolley he removes old site to avoid confusion.</p> <p>Now Councillors on Whatsapp</p> <p>Encourage use of emails regularly</p> <p>JC to set up dropbox</p>	<p>JC</p> <p>CM</p> <p>JC</p>						

21	ITEMS FOR NEXT AGENDA	
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Meeting closed at 9:43pm