

**Wolfhampcote Parish Council Annual Meeting Minutes
Flecknoe Village Hall – Thursday 7th July 2022 -8pm**

1	<p>Present:</p> <p>April Knapp (Chair) John Lee Helen King</p>	<p>Apologies:</p> <p>Jim Conning Andrew Brown Clerk – Claire McGregor</p>										
2	<p>Declaration of Interest Declaration of any Disclosable Interest or Other Interest – None</p>											
3	<p>Minutes of the Last Meeting Minutes of the last Meeting of 19th May 2022 agreed (subject to minor amendments, provided to Clerk to update for approval)</p>											
4	<p>Matters Arising None</p>											
5	<p>Open Forum to Members of the Public (Di Weaver and Bob King present) Di Weaver raised the footpath across from Bush Hill Lane towards The Rainbow. HK confirmed this has been raised with Rights of Way Officer, who will contact the landowners.</p>											
6	<p>Councillor Roberts and Councillor Crane Updates No contact from either, not present at meeting.</p>											
7	<p>Planning Matters</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 60%;">Planning Details</th> <th style="width: 25%;">Status</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">R22/0371</td> <td>Flecknoe House Farm Sawbridge Road Flecknoe Proposed Construction of two garages and outbuilding</td> <td>Approved 24.6.22</td> </tr> <tr> <td style="text-align: center;">R22/0520</td> <td>Hillview House, School Hill, Flecknoe, Rugby, CV23 8AU Single storey rear extension</td> <td>Due date to submit observations: 29 Jul 2022</td> </tr> </tbody> </table>			Planning Details	Status	R22/0371	Flecknoe House Farm Sawbridge Road Flecknoe Proposed Construction of two garages and outbuilding	Approved 24.6.22	R22/0520	Hillview House, School Hill, Flecknoe, Rugby, CV23 8AU Single storey rear extension	Due date to submit observations: 29 Jul 2022	
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8	<p>Village Hall Update None</p>											
9	<p>Recreation and Cricket Field Update</p> <ul style="list-style-type: none"> • Northern hedge to be managed in autumn. Bob King/Robbie Thomas to deal with. • Burning patch to be relocated. • Autumn work party to be planned. • Conifers around the transformer: AK to liaise with Western Power. Need to be safely cut down/managed. 											

	<ul style="list-style-type: none"> • Quote obtained by Bob King for works needed to other trees: <ul style="list-style-type: none"> ○ Trim branch over cricket pavilion. Flecknoe Cricket Team have offered to pay 50% of this cost ○ Remove branch from the tree in the middle of the field (old hedge line) Total cost to parish £400. A second quote is being sought by Martin Binder. • Seating: <ul style="list-style-type: none"> ○ Bob King has offered to make benches. ○ Donations of any sturdy, unwanted garden furniture available in the parish would also be welcome. ○ Location TBC. ○ Likely would be on a bed of bark chippings for ease of mowing. • Flecknoe Cricket Team – single wicket/other family events are being organised. • Possibly replace roadside fence in autumn 2022, Bob King to spec and gather quotes • Booking process and administration: <ul style="list-style-type: none"> ○ April has met with Laura Seago and arranged a separate email address for the field, being Wolfhampcote.rec@gmail.com ○ April and Martin Binder will have access and respond. ○ Bookings will be linked to the village calendar. ○ An additional tab is being added onto the parish website at an additional cost of £10 per annum. Expenditure agreed. 	
10	<p>Highways Update AB has raised with Highways the soil wash off Flecknoe Hill Road (broadly opposite the pumping station), due to blocked road drains. AK raised that road to Wolfhampcote from Nethercote/ Boundary Farm “T” junction was becoming very poor.</p>	AB to raise both
11	<p>Footpaths Update Footpath across from Bush Hill Lane towards The Rainbow Cleaver’s bridge footpath</p>	HK to raise with RoW officer
12	<p>Environment Risk Assessment for Car Show on 10th July Risk Assessment for Wolfhampcote Parish Home Produce Show – 10th September .. risk assessments for both had been reviewed by Councillors, confirmed adequate and agreed to be covered by PC insurance, including King’s field (behind Red Roof) as car park for Wolfhampcote Parish Home Produce Show.</p>	
13	<p>Parish Maintenance Mowing of Dark Lane- John Lee will continue to mow western end, Bob King to mow eastern (ie split broadly from the School House).</p>	
14	<p>Correspondence None</p>	
15	<p>FINANCE Bank Reconciliation: JL confirmed this had been shared with the Councillors by DropBox, showing balance of £6,042.44.</p>	
16	<p>Items for Next Agenda Cockerels on allotment- these have not been removed, contrary to the previous minute Community Events Team to provide risk assessment for Fireworks Event</p>	JL